

## Standing Rules

### 1. GENERAL POLICIES

- 1.1. The Standing Rules shall be in compliances with the Local Bylaws, State Bylaws and National Bylaws
- 1.2. The Standing Rules may be amended by a majority vote of the governing board, provided a quorum is present.
- 1.3. Standing Rules should be reviewed every year and amended as needed.
- 1.4. The Current Bylaws & Standing Rules along with all supporting documents shall be kept in electronic format and made available on the Local microsite. Supporting documents to Standing Rules include but may not be limited to the Financial Policy and Standard Operating Procedures.

### 2. MEMBERSHIP

- 2.1. A Member is a REALTOR® or National Affiliate (National Affiliate must be a member of a REALTOR® Association) who pays dues to Women's Council of REALTORS®
- 2.2. A Strategic Partner represents a business that has an affiliate relationship with the real estate industry. They can be part of a Project Team.
- 2.3. A Sponsor is not a member but is able to sponsor individual special events and does not have to have a business that is affiliated with real estate.

### 3. DUES

- 3.1. The annual dues are \$204.00, which includes National and State Dues.

### 4. GOVERNING BOARD MEETINGS

The governing board shall appoint a past president advisory to the governing board with no voting rights.

**Unexcused Absences:** When a member of the Governing Board has two (2) or more unexcused absence the Governing Board will determine the necessary action taken if any.

- 4.1. Can be hold in person or virtual (all participants must use the camera at all times)
- 4.2. An Agenda must be sent out 7 days prior to the meeting. Financials will be sent out at least (2) days prior to the meeting.
- 4.3. General Membership is invited to attend all local board meetings. The time and date must be included in the event calendar, uploaded to the Local microsite.
- 4.4. Board Members and Project Team Leasers shall send their written report to the 1<sup>st</sup> Vice President no later than (72) hours prior to the meeting whether they are able to attend or not.
- 4.5. Project Team leaders are expected to attend and give reports only, where items of discussion pertaining to their areas of expertise are being discussed, either physically or via virtual only.
- 4.6. The 1st Vice President shall take the meeting notes (minutes). The minutes should be sent to the President and President-Elect for any amendments and shall be sent back to the 1st Vice President. The 1st Vice President shall upload monthly governing board minutes to the Local Network online storage like Google Drive and State Google Drive within 7 days after Governing Board meeting.

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### 5. EVENT/NETWORK MEETINGS

- 5.1. The network will hold a minimum of 4 industry events, 2 networking events (see Operating Standards Local Network).
- 5.2. Guests - Guests are welcome to attend Events/Networking and will pay the Future Members price that is \$10.00 more than the regular price. This does not apply to a member's family or special guests, provided they are not eligible for Council membership and don't attend more than 2 meetings.
- 5.3. Members - attending an organized function shall be charged, a charge is due for the meal or refreshments whether they eat or do not eat.
- 5.4. No reservation - if a member wishes to attend an organized function without a reservation, they shall be accommodated on a space-available basis only. Charges will still apply.

Reservations for all Network Industry Events sponsored by the Network shall be a financial obligation to be paid by a member. Refund requests shall be sent to the Events Director 72 hours prior to the event and will be at the discretion of the Governing Board. Each event will have an EARLY BIRD reduced price up to 6 days prior to the event. After that, the amount will increase to regular price.

If space is available, then non-registrants may purchase a ticket at the door for \$10 more than the regular price.