



Standing Rules for Women's Council of REALTORS® Florida Amended August 16th , 2023

General Policies

1. The Current Bylaws & Standing Rules along with all supporting documents shall be kept in electronic format and made available on the State website. Supporting documents to Standing Rules include but may not be limited to the Financial Policy and Standard Operating Procedures.
2. The State Network may choose to have a yearly fundraiser earmarked for RPAC (REALTOR® Political Action Committee).
3. The Leadership Team, District Vice-Presidents, and Local Network Presidents shall have a Leadership Summit to be held at a location chosen by the Incoming State President. The Leadership Summit may be held in person, virtually or a combination of the two. Committee Chairs and Presidents-Elect to be invited at the discretion of the Incoming State President.
4. The Events project team will be responsible for setting up a booth at the Florida REALTORS® Convention, when applicable.
5. The State Network will pay annually for the hospitality suite at the discretion of the current leadership.
6. The installation banquet and awards presentation will be held at the Mid-Winter Business Meetings.
7. A designated area shall be set aside for the Governing Board at all State meetings.
8. Women's Council of REALTORS® Florida to comply with IRS guidelines concerning reimbursement of State Officers' expenses effective January 1, 2023, as outlined in the State Network Financial Policy.
9. Standing Rules may be amended only by motions coming from the Bylaws & Standing Rules Project Team and must be approved by the Governing Board. Bylaws & Standing Rules Project Team will confer with the First Vice President after each Governing Board Meeting to revise Board approved motions to the Standing Rules within thirty (30) days. After thirty (30) days if the changes have not been made, the Bylaws Chair is permitted to receive the minutes and/or recordings in order to make the approved changes. Revised Standing Rules and all supporting documents will be delivered to the State President and the First Vice President to be posted in the appropriate locations (i.e. cloud storage and the State Website).



10. In assigning committee members to the Leadership Identification & Development, Budget & Finance Committee and Bylaws & Standing Rules Project Team it will be an aim to have no more than a 50% turnover of Committee /Project Team members from the previous year.

11. Leadership Identification and Development
The Leadership Identification & Development Committee shall follow the guidelines as established by the national Women's Council of REALTORS®, that can be found at www.wcr.org.

12. Candidate Review Team
The Leadership Identification & Development Committee shall follow the guidelines as established by the national Women's Council of REALTORS®, that can be found at www.wcr.org.

Campaign Policy:

The Women's Council of REALTORS® Florida will adhere to the Women's Council of REALTORS® National Candidate Credentialing and Campaign Rules Policy as can be found on wcr.org for all State positions.

- i. The candidate for office may officially announce his/her candidacy and begin campaign activities upon published notice of the qualified candidates for office by the Candidate Review Team.
- ii. All marketing materials must be reviewed and approved by the Candidate Review Team Chair prior to circulation.
- iii. All campaign communications shall contain factually accurate information. Campaign material, whether printed or electronic, may only contain information about the candidate themselves. Must accurately specify the office and year for which the Eligible Candidate is running for election in all Types.
- iv. Electronic media communications to members shall be allowed and must include an "opt-out" provision.
- v. Members of the State Leadership Team may promote their own candidacy but shall not participate in the candidacy of any other candidates.
- vi. Members of the Candidate Review Team shall not participate in the candidacy of any candidate.
- vii. Only these activities as listed are allowed.

13. The Protocol Project Team is a permanent standing project team.

14. The Global Project Team shall become a permanent standing project team.



15. Local Network elections shall be completed no later than June 30th of each calendar year.
16. The First Vice President shall be named as “Secretary/First Vice President” for purposes of sunbiz.org only.
17. In any areas herein found to conflict with the State Bylaws, the Bylaws shall prevail.