

**"STANDING RULES FOR THE MONMOUTH SHORE-COUNTRY NETWORK OF WOMEN'S COUNCIL
OF REALTORS"**

"Our Industry Events shall be held once (1) a month unless planned or voted on and agreed by the Governing Board. Mission statement, Pledge, Membership Promise and inspiration shall also be included. We must have 4 Industry Events per year."

"We shall have no less than two (2) Networking events."

"The Governing Board consisting of President, President Elect, V.P. Membership, Program Director, Treasurer and Secretary shall be available, on a date and time agreed by Governing Board, to discuss program events and discuss regular business unless voted to change. We must have at least 4 meetings a year."

"The Governing Board members must be Realtors."

"The Governing Board shall decide when to meet with Project Team heads during the month in either a separate meeting or together with Governing Board."

"The President shall be informed and contacted of any decision made within the Board at all times."

"The President Elect will collect and mediate all actions along with the President and Program Director for each industry event for the month and edit all and any material that shall go out to membership and the public."

"Project Team Leaders shall make time to meet with their Project Teams as needed, and update the President with all progress."

"Realtors may attend no more than two (2) meetings as non-members, before being required to join the Network."

"Minutes at meetings shall conform to National Standards. The job is to record what was done, not what was said. Minutes are legal documents and need to be sent out to Board members within five (5) days of the meeting."

"Should the Network receive checks or cash monies at any time, these must be deposited into the Network account within 5 business days. All expenses to be reimbursed no later than thirty (30) days after occurrence."

"The Budget shall be set forth and reported at the first official meeting of the new President."

"Industry Events: Board members do not have to pay the same fee as Network Members. Paid events are at no cost to Board Members."

"Speaker gifts are not to exceed \$100.00, and shall be approved by Governing Board."

"Condolences and Get Well gifts are not to exceed \$125.00, and shall be approved by Governing Board."

"Reimbursable travel expenses by President and President-Elect will be limited to transportation and hotel costs. No food expenses will be reimbursed."

ALL CHANGES MUST BE RECORDED IN OUR STANDING RULES AND COPIES TO BE SENT TO BOARD MEMBERS.

As Amended on March 8, 2024